

TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754

Minutes CPC Meeting – Town Hall

October 4, 2017

Members Present: John Dwyer; Jon Lenicheck; Bill Cranshaw; Ellen Duggan; Tom Hesbach; Rick Lefferts

Members Absent: Randy James; Steve Jones

Also Present: Lisa Hanley

John Dwyer called the Meeting to order at 7:05

ADMINISTRATION:

Minutes of the 9/20/17 Meeting

- Motion by Tom to approve Minutes as amended. Seconded by Rick. Unanimously approved.

PROJECT BUSINESS:

Preliminary Applications:

1. **Fowler Field Renovation – REC03218**
 - a. \$100,000
 - b. Meets requirements of CPA
 - c. Motion by Bill to Accept Preliminary Application. Seconded by Tom. Unanimously approved.
2. **Conservation Trust – OSO020-18**
 - a. \$20,000
 - b. Meets requirements of CPA
 - c. Bill has issue with use of money to maintain land. Would like final proposal clarified that money is used for purchase of land and not maintenance.
 - d. Motion by Ellen to accept Preliminary Application. Seconded by Jon. Unanimously approved.
3. **Glenwood Cemetary Pond Area – REC033-18**
 - a. \$10,000
 - b. Meets requirements of CPA
 - c. Bill concerned with how are will be maintained. Would like this clarified in Final Application.
 - d. Would also like more information regarding length/width and surface material of trail.
 - e. Motion by Jon to accept Preliminary Application. Seconded by Ellen. Unanimously approved.
4. **MACRIS – HR025-18**
 - a. \$25,000

- b. Meets requirements of CPA
 - c. CPC would like clarification if there is any chance to get matching funds from Mass. Historic Commission under the Survey and Planning Grant Program.
 - d. Motion by Tom to accept Preliminary Application. Seconded by Jon. Unanimously approved.
5. **Reserve Fund for Maynard Historical Commission – HR026-18**
- a. \$25,000
 - b. Meets requirements of CPA
 - c. Motion by Rick to accept Preliminary Application. Seconded by Jon. Unanimously approved.

Lisa will notify all applicants that they may submit Final Applications, which are due on 11/8/17.

Green Meadow Update by Tom

- Tom explained that Leslie should not have her name on the Grant Agreement as she did not receive funds for this project and has not been involved with financial or contractual matters since submitting the application.
- Discussion of how CPC/Applicant/Town can work together.
- Decided that Leslie and Bob Gerardi should be Sponsors on Grant Agreement and Aaron should be Recipient.
- Motion by Tom to negate original contract and re-issue as amended. Seconded by Ellen. Unanimously approved.
- Lisa will make changes, send to Tom for approval and get new signatures. Leslie and Bob Gerardi will be cc'd.

Next Meeting: October 18, 2017

Motion to adjourn at 8:35. Unanimously approved.

Respectfully submitted,

Lisa Hanley
Clerk

Timeline of Dates for May 2018 Town Meeting — FY2018 CPA Proposals:

- October 2, 2017 – Preliminary Application due
- October 4, 2017 – CPC determine eligibility and notify applicants
- November 8, 2017 – Final Applications due
- December 6, 2017 – CPC develops question for applicants
- January 2018 – meetings with proponents of project and discussion
- February 28, 2018 – **Public Hearing and final vote on proposals**

2017-18 Committee Positions:

Chair – John Dwyer
Vice Chair – Rick Lefferts
Treasurer – Steve Jones
Clerk – Lisa Hanley